



# THE CITADEL

THE MILITARY COLLEGE OF SOUTH CAROLINA

## Request for Reasonable Accommodation

If you are an individual with a disability and you wish to request an accommodation, you may do so on this form by completing the following section regarding the type of accommodation needed to perform the essential functions of your job effectively and safely:

Special Equipment Needed: \_\_\_\_\_

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Physical Layout Changes to Work Environment: \_\_\_\_\_

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Elimination or Changes to Certain Non-essential Duties: \_\_\_\_\_

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Other Accommodation(s): \_\_\_\_\_

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Additional information may be required to assess the extent of your disability and to determine what accommodations can be provided. This information will be kept confidential with the exception that it may be shared with certain personnel to the extent necessary for assessment and implementation of the request.

**Please return this form in a sealed envelope marked “Confidential” to the Benefits Manager, Human Resources or to the Chief Diversity Officer, Office of Equal Opportunity & Diversity.**