



171 Moultrie Street • Charleston, South Carolina 29409-6250
Phone: (843) 953-5089 • Fax: (843) 953-7630

APPLICATION FOR GRADUATION

Please return this formed, signed and dated, along with the graduation fee to The Citadel Graduate College. A fee of \$50 which includes the cost of the diploma must accompany this application. A late fee of \$35 will be incurred if you do not apply and pay by the deadlines listed below. If your requirements are not completed as indicated, you will be required to reapply and pay the graduation fee again.

Name _____ **SS#** _____

Please print your name as it should appear on the diploma. The name submitted should be your legal name on file in The Citadel Graduate College's office. If you changed your name since enrolling, please contact the graduate office immediately.

Phone: Home:(____) _____ **Business:**(____) _____

Degree: _____ **Major:** _____

Semester of Graduation (Term when all courses and requirements will be complete):

Fall (Spring Ceremony Only)___ Spring___ Summer (Previous Spring Ceremony Only)___

Year of Graduation: _____

Do you wish to participate in the Spring Commencement Ceremony? Yes___ No___

If you do not plan to participate in the commencement ceremony, please provide the address to which the diploma should be mailed:

Deadlines to participate in the Spring Commencement:

- Fall Graduates: November 1st
- Spring Graduates: February 1st
- Summer Graduates: February 1st

Deadlines for those NOT participating in the Spring Commencement:

- Fall Graduates: November 1st
- Spring Graduates: March 1st
- Summer Graduates: June 1st

Please initial and sign:

___ M.A.T. Students ONLY: I have turned in a completed Program of Study that is current and reflects the courses I have taken.

___ I have filled out all transfer credit paperwork and substitution forms with my department to ensure that the coursework is reflected on my transcript. I understand that if I do not comply, I may delay and/or prevent my graduation.

___ Additional requirements including but not limited to Praxis scores, comprehensive exams, thesis grades, incomplete grades and treasurer bills must be resolved before your graduation application can be processed.

___ I understand that I must order Regalia with The Citadel Gift Shop by their deadline date if I am participating in the Spring Commencement Ceremony.

Student Signature

Date

