



MEETING MINUTES

Date of Meeting: Thursday, November 15, 2007
Time and Location: 11:15 a.m. Bond 274
Minutes Prepared By: Erica Wright

1. Attendance at Meeting

Dr. Ray Jones for Dr. Sam Hines	<u>Absent</u>
Dr. David Allen	Dr. Jennifer Altieri
Dr. Kathy Brown	Dr. Will Johnson
Dr. John Carter	Dr. Kathy Richardson-Jones
Dr. Steve Comer	Dr. Angela LeClercq
Dr. Margaret Francel	Dr. Paul Rosenblum
Dr. Sheila Foster	<u>Ex-officio members & Guests</u>
Dr. Kathy Grenier	Sylvia Nesmith -Registrar
Dr. Kerry Lassiter	Katey Rabon – SGA representative
Dr. Jack Porter for Dr. Bob Steed	Dr. David Trautman – Faculty Council
Dr. William Sharbrough	Erica Wright – Recorder
Dr. George Williams	Marcia Bonica – CGC
Ms. Kathy Jones – for Dr. Mark Bebensee	Katie Gibson - CGC

2. Meeting Notes

Call to Order

Dr. Jones called the meeting to order at 11:15.

Old Business

The Minutes of October 26, 2007 were approved unanimously.

New Business

Information on Proposed Changes to Admitted and Non-Degree Status ~ Update

- Marcia Bonica reviewed the current CGC admission policy regarding non-degree students and announced that the new policy, beginning with summer 2008 admissions, would be to require all degree-seeking students to be fully accepted into a program before registering. Students may still register for up to 12 hours for courses not restricted by department.

Information on 2008-2009 Catalog Process

- Dr. Jones reviewed the production schedule for the 2008-2009 CGC catalog. The

February Graduate Council meeting will be the last opportunity to submit program changes for the 2008-2009 CGC Catalog.

Revamping the CACREP accredited School Counseling Programs – Status

- Dr. Williams informed the council of the CACREP accreditation process.

Others Matters as Necessary

- Dr. Jones provided everyone with a ‘snap shot’ of current enrollments to allow each department to see how many currently enrolled students had enrolled as of November 12th.
- Marcia Bonica reminded the council that summer school is approaching and November 30th is the cut-off for departments to complete updating this year’s course offerings in the student information database. She is available for assistance if needed.
- Dr. Jones reminded all of the Summer School compensation policy and requested department heads review the policy regarding pay and teaching loads so that professors are in compliance with college policies.

New Business

Next meeting: Thursday, January 17

3. Action Items		
Action	Assigned to	Due Date
Update course offerings in the student information database	All departments	November 30