

The Citadel Faculty Council Meeting Minutes

Meeting Date and Time: Thursday, April 22, 2010, 11:00 am

Meeting Location: Daniel Library

Meeting Type: Regular

I. Call To Order and Agenda

Chair Woolsey called the meeting of the Faculty Council to order and welcomed those attending. He projected an agenda on the screen for viewing and asked if there were proposed changes. The agenda was approved.

II. Attendees (substitutes shown in parentheses)

Faculty Council Members (attending members shown by "X" in right column)		
Barsanti, Bob	Electrical Engineering	X
Betterton, Carl	Business Administration	X
Bishop, Jane	History	X
Briggs, Pat	Physics	X
Connor, Elizabeth	Library	X
Dorko, Mike	Chemistry	
Frame, Frances	English	X
Francel, Margaret	Mathematics and Computer Science	X
Jefferson, Renee	Education	X
Johnson, Kristy	Biology	X
Kapeluck, DuBose	Political Science and Criminal Justice	
Lassiter, Kerry	Psychology	X
Mailloux, Peter	English	X
Mays, Tim	Civil & Envir. Engineering	X
McPherson, Ray	Aerospace Studies	
Oberman, Aaron	Education	
Preston, David	History	X
Rudolph, George	Mathematics and Computer Science	X
Templeton, Josey	Health, Exercise & Sport Science	X
Tortorici, Pete	Air Force	
Townes, Richard	Military Science	
Urroz, Eloy	Modern Language, Literature, and Cultures	
Woolsey, Bill	Business Administration	X

III. Approval of Minutes from Last Meeting

Comments or corrections for the draft minutes of the meeting held on March 25, 2010 were requested. One member noticed a typographical error, and the minutes were approved as amended.

IV. Old Business

a. Program Directors Compensation

As Chair Woolsey explained at the previous meeting, the list of programs and associated compensation has not yet been developed. Associate Provost Bebensee has been tasked with developing this list.

b. Twenty-Four Hour Schedule

Tara McNealy and associates have scheduled time with various departments to discuss survey results related to the twenty-four hour schedule. Faculty concerns include scheduling an ROTC honors banquet during class time, scheduling rank boards during class time, and holding 5:30 am practice sessions on the football field. Chair Woolsey will speak to the Provost about faculty concerns and also discuss the matter at the next President's meeting.

c. Review of Faculty Committee Charters

Elizabeth Connor, Chair of the Committee on Committees mentioned the need for each committee to review its charter and revise as needed for the upcoming academic year. Margaret Francel gave Elizabeth a hard copy version of comments from previous Faculty Council meetings related to charters, and promised to send the electronic version of this document to Elizabeth. Some members noted that some charters include repetitive, useless language that could be simplified but Chair Woolsey said that each charter includes common language (boilerplate). Chair Woolsey said that next year's Faculty Council chair should nag committee members to meet and review charters.

d. Freedom of Information Act Requirements

Elizabeth Connor, Chair of the Committee on Committees said that ITS has not heard back from Mark Brandenburg about whether committee minutes should be viewed within the portal, or should continue to be posted on the publicly-accessible Citadel site.

Elizabeth Connor also mentioned that Faculty Council may wish to identify several volunteers interested and capable of maintaining the faculty committees site but George Rudolph made it clear that he is most interested in maintaining this site and making it searchable, and easier to update. Pat Briggs stressed the importance of continuity and institutional memory. Chair Woolsey said that more people need to share George Rudolph's responsibility for updating the faculty committees site, and suggested changing the mission of the Computer Services committee to reflect this. Accordingly, a motion was made and seconded to add the administrative oversight of the faculty

committees site to the Computer Services committee. Discussion included the idea that the Computer Services committee should oversee whoever manages the site, and the motion was amended to reflect this. Yes votes were 11, no votes were 3, with no abstentions.

Carl Betterton asked about the status of the faculty advising committee since he is rotating off Faculty Council. Chair Woolsey said that anyone on that subcommittee remains in that role.

e. Library Summer Schedule

Elizabeth Connor mentioned that library renovation efforts will start on May 7th and continue through the end of August 2010.

V. New Business

a. Report to education committee of Board of Visitors

During the last Board of Visitors meeting, Chair Woolsey was asked to speak. It would be worthwhile for Faculty Council to prepare a report to the BOV education committee at the June meeting.

VI. Adjournment

Chair Woolsey adjourned the meeting at 12:05. Because of library renovation, the next meeting will be held in another location, probably Bond 295, and will be attended by continuing and new members.

Respectfully submitted,

Elizabeth Connor, Secretary