

# 2<sup>nd</sup> CLASS CADET MY CAREER SUPPLEMENTS

www.citadel.edu/career\_services/Cadets.htm

As of 7 March 2008

## The Citadel

THE MILITARY COLLEGE OF SOUTH CAROLINA

### CAREER CENTER



The following information was previously presented either by email or at an in-person training session. Please refer to this supplemental information, in addition to emails sent to you by the Career Center, to assist you in using your *My Career* timeline. (Please Note: Not every email sent has been referenced below).

1. **November 6, 2007 TRAINING FOLLOW-UP.**  
[http://www.citadel.edu/career\\_services/Students/Leadership/Emails/Juniors.7nov07.pdf](http://www.citadel.edu/career_services/Students/Leadership/Emails/Juniors.7nov07.pdf)
2. **INTERVIEW FACT SHEET.** [http://www.citadel.edu/career\\_services/Interview%20Info/InterviewFactSheet.pdf](http://www.citadel.edu/career_services/Interview%20Info/InterviewFactSheet.pdf)
3. **RESUME WRITING GUIDELINES AND SAMPLES** (email sent 28 Jan 08).  
[http://www.citadel.edu/career\\_services/ResumeSamples.htm](http://www.citadel.edu/career_services/ResumeSamples.htm)
4. **INTERVIEW PRACTICE** (email sent 28 Jan 08).  
To help in preparing for interviews, please try the new Perfect Interview Program (online). Here's how:
  1. Visit [www.perfectinterview.com/citadel](http://www.perfectinterview.com/citadel)
  2. Create an Account, then Start a New Interview
  3. When asked re: 'Video Capture', leave choice at 'No' (unless you have a webcam)
  4. Click on 'Play' for each question and practice your answer. You can use 'View Alternate Response' and 'Coach' for additional information.

A detailed guide to Perfect Interview is at [www.citadel.edu/career\\_services/PerfectInterview/InfoTips.pdf](http://www.citadel.edu/career_services/PerfectInterview/InfoTips.pdf).

5. **MENTORING NETWORK.**  
[http://www.citadel.edu/career\\_services/Students/Leadership/Emails/MentoringNetwork.28jan08.pdf](http://www.citadel.edu/career_services/Students/Leadership/Emails/MentoringNetwork.28jan08.pdf)
6. **CAREER PLANNING PORTFOLIO** due by 2 pm on Monday, March 31, 2008 (extended deadline) to the Career Center  
Emails sent 5 February 2008, 13 February 2008, and 6 March 2008  
[http://www.citadel.edu/career\\_services/Students/Leadership/Emails/Juniors/CareerPlanningPortfolio.pdf](http://www.citadel.edu/career_services/Students/Leadership/Emails/Juniors/CareerPlanningPortfolio.pdf)