

C. Henry Citadel

Citadel: MSC 0000, 171 Moultrie St., Charleston SC 29409 843.953.0000 name@citadel.edu
Home: 123 Main Street, City, ST 01234 123.456.7890

OBJECTIVE: An entry-level position in civil engineering

EDUCATION: Bachelor of Science, Major: **Civil Engineering**
The Citadel, The Military College of South Carolina, May 2003

SKILLS: Time Management Presentation Analytical Organizational
Interpersonal Writing Multitasking Supervisory Leadership

EXPERIENCE: *Construction Foreman* May 2001-August 2002 (Seasonal)
Cornerstone Construction Management, City ST

- Coordinated between different subcontractors
- Provided onsite guidance to subcontractors

General Laborer October 1995-August 2000 (Summers & After School)
JEEMCO, City ST

- Performed Commercial and Residential Construction
- Developed skills in concrete, steel, roofing, and carpentry

LEADERSHIP: South Carolina Corps of Cadets, The Citadel, Charleston SC

Regimental Commander SY 2002-2003

- Responsible for day to day life of 1900 cadets
- Serve on various committees e.g. Binge Drinking Task Force, Uniform Board, Mess Council, Student Advisory Committee, Board of Directors
- Appearances on TV interviews, e.g. "Good Morning America", Press Releases
- Quoted in several newspapers and press releases, e.g. *The Charlotte Observer*

Company First Sergeant SY 2001-2002

- Directly responsible for the well-being of 100 cadets
- Highest ranking junior in company

Squad Corporal Spring 2001

- Directly responsible for the well-being of four freshman
- Served as Assistant to the Squad Sergeant

Company Armorer Corporal Fall 2000

- In charge of weapons for one company of approximately 100 people
- In charge of thousands of dollars worth of instruments
- One of top three sophomores in company
- Served as Assistant to the Company Supply Sergeant and on various committees

MILITARY: *Officer Candidates School*, USMC, Quantico VA Summer 2002
Mountain Warfare School, USMC, Bridgeport, CA Summer 2001
S-3 Raider Operations Officer, The Citadel, Charleston SC Fall 2001, 2002

COMPUTER SKILLS: RISA SABLE MATHCAD AUTOCAD
MS Word MS PowerPoint MS Excel

HONORS/ ACTIVITIES: ASCE Local & National Chapter Member Citadel Honor Court Dean's List
Mentor: Bulldog/Bullpup Program Club Founder: Ice Hockey
ROTC Achievement Winner Citadel Marine Raider Platoon

Academic Portfolio and References: Available Upon Request