

Supplemental Annual Assessment Report Matrix

Department/Activity: Facilities Assessment

Date: 5/30/03

Program (if applicable):

Mission:

This matrix is to be completed only when an action to address an Assessment Result will require additional resources. This form will provide documentation in the budget process.

Expected Results	Assessment Tools	Assessment Results	Action(s) Taken	Resources Required
The development of a three year plan for upgrading/maintaining the instruments, equipment and physical facilities for the department.	A committee review of the physical holdings. The "Facilities" committee is a standing committee within the department that is charged with reviewing our equipment, rooms and other facilities.	A prioritized listing our needs was developed and accepted by the Department Head.	The prioritized list will be the basis for funding requests for the next 3 years.	A guarantee of \$10,000-15,000 per year for equipment upgrades/replacement each year will allow for long term planning.

Word: Annual Report/Assessment/Assessment Form