

**ACADEMIC BOARD ATTENDANCE LIST**

**17 August 2009**

In Attendance	
YES	BG Sam Hines
YES	COL Mark Bebensee
YES	LTC Tara McNealy
YES	COL Steve Nida
YES	COL Angie LeClercq
YES	LTC Bill Woolsey
YES	MAJ Sylvia Nesmith
YES	MAJ Chris Fudge
	<b>School of Business Administration</b>
NO	COL Ron Green
YES	LTC Janette Moody
YES	LTC Wes Jones
	<b>School of Education</b>
YES	COL Tony Johnson
YES	MAJ Kathy Richardson Jones
YES	COL George Williams
	<b>School of Engineering</b>
YES	COL Dennis Fallon
YES	COL Ken Brannan
YES	COL John Peeples
	<b>School of Humanities and Social Sciences</b>
YES	COL Bo Moore
YES	COL Mark Del Mastro
YES	COL Gardel Feurtado
YES	COL David Allen
YES	COL Keith Knapp
YES	LTC Mike Politano
	<b>School of Science and Mathematics</b>
YES	COL Chuck Groetsch
YES	COL Joel Berlinghieri
YES	COL John Carter
YES	COL John Moore
YES	COL Paul Rosenblum
YES	COL Randy Blanton
	<b>ROTC Departments</b>
YES	COL Richard Townes
YES	COL Douglas Fehrmann
NO	COL Brent Dunahoe
	<b>Guests</b>

## Academic Board Meeting Minutes for 17 August 2009

BGen Hines called the meeting to order at 3:19 in Bond 295 on Tuesday, 17 August 2009.

**ITEM 1:** Approval of the minutes of 5 May 2009: *the minutes were approved as presented.*

**ITEM 2:** Welcome of New Board Members

BGen Hines

BGen Hines welcomed the New Academic Board Members: Janette Moody, Mike Politano, and Kathy Richardson-Jones, along with Mark Bebensee (Associate Provost for Academic Affairs) and Steve Nida (Associate Provost for Graduate and Professional Education and Dean of The Citadel Graduate College). BGen Hines recognized COL Metts for his many accomplishments as Associate Provost and for his numerous years of service to the faculty, staff, and Corps of Cadets. In addition, BGen Hines announced that COL Metts will be returning to teaching in the Department of Mathematics and will also be the Executive Director of the Banner Program. Also, BGen Hines has appointed BGen Harry Carter as Director of the Academic Leadership Program.

**ITEM 3:** Profile of the Entering Freshman Class

BGen Hines

BGen Hines provided the following information: 721 freshmen matriculated on 16 August 2009, which represents the largest class in 34 years and the third class in a row to exceed 700. Freshmen demographics: 45% from SC; 690 male and 39 female; 2363 total applications for 2009-2010.

**ITEM 4:** Graduate Certificate in Leadership

BGen Carter

BGen Carter reviewed the Graduate Certificate In Leadership to include the Graduate Leadership Advisory Committee; explained the details of the Certificate in Leadership which consists of five 3-hour courses at the graduate level which could be used in each of the following programs: MA in SS, MS in Pg M, and MBA. In addition, he explained the Guidelines for Development which will use existing programs, enhance enrollment in such programs, use existing courses, and will avoid major modifications to require additional resources and/or approvals. Finally, BGen Carter explained the Coordinating Activities for the Graduate Certificate in Leadership.

There was a motion to approve the Graduate Certificate in Leadership; *motion was approved and seconded.*

**ITEM 5:** Undergraduate Minor in Leadership

BGen Carter

BGen Carter reported on some changes to the Undergraduate Minor in Leadership: the current thinking involves a total of 15 undergraduate hours to include hours in the following courses: BADM, Political Science, Sophomore Seminar (currently under consideration), Junior/Senior ROTC, and Senior Seminar. Moreover, he updated the Board on the Sophomore Seminar Leadership Course, which will allow time for sophomores to reflect and to be guided by faculty, in adherence with the Strategic Plan and Mission Statement. In addition, BGen Carter reviewed the successes of CIT 101 for freshmen: GPAs for fall 2000 = 2.34 and in fall 2008 = 2.78.

**ITEM 6:** Leader Development Model Progress

BGen Carter

BGen Carter provided an update on the Leader Development Model Progress: there was a Planning Retreat 16 July 2009 which included faculty, staff from the Office of the Commandant, Academic Deans, and more. Results of Retreat: there will be a Leadership requirement each year (sophomore, junior, and senior year); this model will be a performance-based requirement based on a cadet-privilege system that will concentrate on the development of the third class (sophomores) and will also impact the fourth-class system (freshmen) as well as the entire SCCC. The Leader Development Model will help to create a

performance-based environment with transparent selective standards for rank selection as well as for selection to the Summerall Guards, for example.

**ITEM 7: Fourth-Class Student Athletes Summer Program**

COL Metts

COL Metts provided an overview of the Fourth-Class Student Athletes Summer Program. COL Metts reviewed the history: established 3 years ago; the first group of athletes had a high attrition rate and some athletes had not yet graduated from high school when the program began; the dates were moved to allow more students time to graduate from high school (many of the recruits were from the North where graduation occurs in early June) and more coordination took place among the Athletic Department, the Associate Provost for Academic Affairs, and the Writing and Learning Center to help ensure greater student success and to help reduce attrition rates. Several board members questioned the viability of combining this program with the CSI (College Success Institute) Program (to ensure compliance with NCAA guidelines) that offers two sessions in the summer for freshmen who have not yet matriculated to The Citadel. COL Metts explained that the CSI Program curriculum differs from the Fourth-Class Student Athletes Summer Program curriculum because the CSI Program includes time for physical training whereas the athletes do not require PT in addition to their time in the weight room. Moreover, CSI offers two sessions to accommodate those students who have not yet graduated in time to attend Session I (June 7<sup>th</sup> – July 1); however, the athletes must begin Athletic Cadre the third week in July which precludes their attendance in Session II. COL David Allen taught the athletes this past summer and added that this summer program is in compliance with NCAA guidelines. There was further discussion of the complications involved with advising athletes because of their time constraints and the confusion with the coaches' advisement versus the faculty advisement.

A recommendation was made to try to re-align the schedules of the athletes so that they might be able to participate in CSI next summer. In addition, an amendment was presented that suggested more follow-through with the Athletic Department concerning advisement to ensure that they conform to the Academic Policies of the college. There was a motion to approve the Fourth-Class Student Athletes Summer Program; *motion was approved and seconded.*

**ITEM 8: Brief Budget Update, Including TCF Funding**

BGen Hines

BGen Hines reviewed the budget challenges for the college: too much energy used in the summer months; administration is considering consolidating building usage in the summer and changing some staff to 9 or 10-month work schedules for the same salary (work more hours when they are on campus); Academic Board will be briefed on the particulars of actual energy savings at a later date. College lost 4 million dollars last year (from TCF and state funding reductions); college must reduce operating budget by additional 4.02% in 2009-2010 to make up deficits; however, college may experience as much as a 6% reduction (the additional 6% cut will not trigger a furlough). For these reasons: there will not be any faculty searches; student/faculty ratios will increase from 15 to 1 to 17 to 1; the temporary workforce has been reduced, and more adjuncts may be cut. However, these budget cuts will not be across the board. Moreover, BGen Hines suggested that future cost-saving measures might include a reduction in the work force and early retirement incentives. Because of the downturn in the economy, the college's annual allocation from TCF will be \$750,000 less this year than it was last year. BGen Hines provided more details: the college must honor scholarships; endowments are not generating resources; goal is to move financial commitments to E & G funding as much as possible; travel for cadets remains the same; Sabbatical Program remains only if other colleges keep this program, and in any case, may reduce sabbaticals to one semester; Faculty should pursue grant funding. Concerns were raised about the distribution of grant funding for faculty engaged in research because several faculty members did not receive monies in a timely manner, and this situation causes stress for the faculty member; BGen Hines promised to help alleviate this situation. More budget details will be provided by GEN Rosa during the General Faculty Meeting on 21 August 2009.

**ITEM 9: Veterans Program Update**

BGen Hines

BGen Hines gave an update on the Veterans Program at The Citadel: This Program will be re-instituted in the spring, 2010 semester; all veterans may qualify if they have an honorable discharge and have 90 days on active duty, not to include training. Recruitment: modestly recruit by targeting military bases in SC, GA, NC, and FL, for example. The Yellow Ribbon Program will provide \$40,000/year of additional scholarship support to returning veterans.

**ITEM 10: Schedule for the Rest of the Week**

COL Bebensee

COL Bebensee reviewed the faculty schedule for the rest of the week: Deans/Dept. Heads meet with students; Freshman Advising; General Faculty Meeting; CGC classes begin; Upper-class Advising; Academic Convocation; Classes begin; President's Faculty Reception.

**ITEM 11: Other Matters from the Board**

BGen Hines

CGC will host a Welcome Back Reception for returning/new students on Wednesday, 19 August; Host Families are still needed for the freshman class.

There was a motion to adjourn the meeting; *motion was approved and seconded.*

Respectfully Presented,

Mark A. Bebensee, Ph.D.

Associate Provost for Academic Affairs